

Contingent Reception Application Form



RECEPTION HOST INFORMATION

NSO(s) Organizing the Reception	Reception Format		<input type="checkbox"/> Independently Organized		<input type="checkbox"/> Jointly with other NSOs	
	1	NSO			2	NSO
		Country				Country
	3	NSO			4	NSO
		Country				Country
	Primary Contact Information	NSO:		First Name :		Last Name:
Email :			Telephone:			
Secondary Contact Information	NSO:		First Name :		Last Name:	
	Email :			Telephone:		

RECEPTION ARRANGEMENTS

Desired Event Date	- Indicate 3 preferred dates and times of your choice in order within 3 rd to 10 th Aug (except 6th of August) - Venue will available for 2 hour period per Event within the operation hours from 10:00 to 20:00 - Time slot will be assigned in the order the application form is received.					
	1 st choice of Date & Time		2 nd Choice of Date & Time		3 rd Choice of Date & Time	
	(dd/mm) (00:00~00:00)		(dd/mm) (00:00~00:00)		(dd/mm) (00:00~00:00)	
Prospective Guests (Multiple selection available)	<input type="checkbox"/> Special Guest <input type="checkbox"/> Participants (Adults) <input type="checkbox"/> Participants (Young Scouts) <input type="checkbox"/> Others					
Estimated Number of Guests						
Catering Selection & Order quantity	Unit Price (per serving)	15\$	20\$	30\$	N/A	
	Quantity					

Rental Detail

Rental Space & Available Equipments Please select one rental space of your choice and indicate the quantity of items you wish to rent		Rental cost		Mark your choice with ✓
		With Catering	Without Catering	
Zone 1	Up to 50 people (Audio and Video equipment not available)	Free	160\$	<input type="checkbox"/>
Zone 2	50 to 200 people Audio(amplifier, speaker, microphone) included If you do not apply for catering, 160 dollars will be charged separately.	Free	160\$	<input type="checkbox"/>
Zone 3	200 to 500 people Audio(amplifier, Speaker, microphone, LED project, platform) included	500\$		<input type="checkbox"/>
Chair		Free		(Quantity)

Please note any other requirements and how the reception works.

This form should be completed by each contingent (National Scout Organizations), and returned to wsjquest@scout.or.kr not later than the **20th December 2022**.