



# 25<sup>th</sup> World Scout Jamboree

## Jamboree Circular #7



The Organizing Committee for the 25<sup>th</sup> World Scout Jamboree – 2023 SaeManGeum  
Le comité d'organisation du 25<sup>e</sup> Jamboree Scout Mondial – 2023 SaeManGeum

## Contingent Receptions

During the Jamboree, Contingents will have the chance to meet and learn about each other by hosting receptions, which is a place to experience each other's cultures and take part in cultural activities.

At the Reception Area, located at the Jamboree site, it will be possible to host receptions inside tents as well as outdoors. The Reception Area will be open for use on the following days: 3, 4, 5 August and 7, 8, 9, 10 August 2023, except for 6 August due to cultural day event.

Reception venue will be open from 10 am to 8 pm. Each event can last for 2 hours maximum. Considering the number of contingents, the space will be limited. Thus, we urge and encourage Contingents to hold receptions together with others, possibly neighboring countries or as a region.

The reception venue will be divided into several spaces; each space can accommodate 50 to 200 people at a time. To host a reception for more than 200 people, a combined room with open space will be available. Audio system will be available for use except for the smallest space rental and projector will be only available for the space for large group, more than 200 people.

The contingent will be charged according to the rental space. The cost of using a facility for 200 people or above is \$500. It's free for less than 200 people if you are using our catering service. However, if you choose not to use the catering feature we provide and you manage your own food and beverage, there will be cost involved for using the venue which will be \$160.

We will cooperate with a caterer to provide different alternatives of affordable food for the receptions e.g. finger food, sandwiches, Korean food, coffee & tea, beverages. We will do what we can to keep the cost as low as possible, whilst still offering a good service and adhering to food safety regulations. Every effort will be made to control all food served in the reception based on food safety regulation in Korea. We therefore strongly recommend that you use professional catering service and set menus offered with reasonably fixed price.



We also want to remind you that alcohol is strictly prohibited throughout the Jamboree site. It will not be permitted to serve alcohol at receptions or anywhere else on the premises.

Contingent wishing to arrange a reception needs to complete and return the “Contingent Reception Application Form” indicating their preferred day & time and the estimated number of guests by the 20<sup>th</sup> of December 2022. The deadline for payment if there is any, is by the end of May 2023.

Please note that we only have a limited number of reception areas and time slots, and bookings will be accepted on a first-come, first-served basis. Please also let us know if you have individual plans that would require additional support so that we can accommodate your plans as much as we can.

We encourage contingents that are planning to host a reception to send the completed form to [wsjguest@scout.or.kr](mailto:wsjguest@scout.or.kr) as soon as possible. We also encourage contingents to co-host a reception.

If you have any questions regarding holding a reception, please contact us at [wsjguest@scout.or.kr](mailto:wsjguest@scout.or.kr). Please indicate on the header by inserting “Reception” when you send an email.